

Little Nunsthorpe's Nursery Information Pack

Thank you for choosing Little Nunsthorpe for your child. 100% of our parents say that they would recommend us to others, so you are in good hands!

Your child can join Little Nunsthorpe's nursery class in the term after they turn 3. The provision is term time only and the timings are in line with the rest of the school.

How to work out your child's start date

Your child's date of birth	Start date
1 st January – 31 st March 2020	Wednesday 20 th April 2023 (summer term)
1 st April – 31 st August 2019	Monday 6 th September 2022 (autumn term)
1 st September – 31 st December 2019	Wednesday 5 th January 2023 (spring term)

Little Nunsthorpe's Nursery Packages 2022-2023

Session Times

Option 1	Morning session	8:45am – 11:45am	15 hours – free provision
Option 2	Afternoon session	12:15pm – 3:15pm	15 hours – free provision
Option 3	Full time session	8:45am – 3:15pm	30 hours – for parents in receipt of Government funding OR for those wishing to pay for top-up sessions. Lunch supervision (11:45am - 12:15pm) is charged at £4 a day (£20 a week) and includes a hot meal cooked on site. No packed lunches can be brought from home.
Option 4	2 and a half days	Monday/Tuesday 8:45am – 3:15pm Wednesday 8:45am – 11:45am OR Wednesday 12:15pm – 3:15pm Thursday/Friday 8:45am – 3:15pm	15 hours – free provision Please note that this option incurs a lunch time supervision cost for two day a week (£8), payable in advance.

- You can request additional sessions which must be paid for in advance. Please see Nursery Fees below
- We offer a 'soft start' to morning sessions, with the doors opening at 8:30am for an 8:45am start. 'Talking Breakfast' is on offer during this time with toast, fruit, water and chat available to all at no cost

Nursery Fees

- On registering your child with Little Nunsthorpe nursery, you will be asked to sign a contract. Please read it carefully
- Additional sessions (a session = 3 hours) are payable at £12.72. These sessions are subject to the same notice periods detailed below
- A lunch time supervision period is payable at £4 and includes a hot meal cooked on site, this charge will be applied if your child is booked in but does not attend.
- Fees are payable 2 weeks in advance on a Monday. You will receive an invoice prior to the payment date. You can pay on-line through our MCAS app (MyChildAtSchool) which is our preferred method, or by card through the academy office, including by telephone. Please note we do not take cash payments
- The fees may be subject to changes at times. You will be notified of any changes at least one month in advance

Late Payments

- If at any time you experience payment difficulties, please let us know and we will do our best to help
- If the payment has not been settled in full in two weeks, the Nursery place will be withdrawn until all monies have been settled in full
- After 8 weeks of non-payment court proceedings would have to be initiated. All legal and court costs would be included in the final bill amount outstanding, including any tracing fees

Withdrawing your child from Little Nunsthorpe's Nursery, or changing their hours

- You must agree to give one month's notice of your child's leaving date
- You must understand that you will be required to pay the fees due during the whole notice period
- If you wish to change your child's hours, please contact us with your request. Each request will be considered with regards to staffing ratios, attendance patterns and financial implications

2022-2023 Admissions Dates

- You may apply for a place in Little Nunsthorpe's Nursery by filling in a Nursery Application Form
- Please note that filling in the form does not guarantee a place
- Your application will be discussed at our Admissions Meetings (dates below) and we will then contact you regarding your child's place

Admissions Meeting	Nursery Start Date
Wednesday 29 th June 2022	Monday 5 th September 2022
Wednesday 7 th December 2022	Wednesday 4 th January 2023
Wednesday 15 th March 2023	Tuesday 18 th April 2023

Applications outside of term times

Most children will start at the beginning of a term (see the table above), but we will consider all 'in-year applications' on an individual basis.

